

# Drake Advising Guide

Welcome to Drake! We are thrilled that you have decided to continue your academic journey with us. We have created an advising guide to help ensure your transition to Drake is a smooth one. We look forward to seeing you soon!



## WHAT TO EXPECT:

After reviewing this guide, you will be more familiar with...

- ▶ Advising and mentoring at Drake
- ▶ Where to obtain academic and transfer credit information
- ▶ How to navigate the advising and registration process
- ▶ Common Drake advising phrases
- ▶ How to access curriculum guides and the undergraduate catalog



## ADVISING AND MENTORING @ DRAKE

To provide a developmental and holistic advising experience, starting Fall 2023 Drake University implemented the blended advising model. Our advising model is a team-based approach to advising and mentoring, consisting of YOU, an advising specialist, and faculty mentor(s).

Following orientation, you will be assigned an advising specialist and a faculty mentor(s). Once assigned, you can view both assignments in your my.drake.edu, Self-Service, Student Profile.

**What is an advising specialist?** An advising specialist is a staff member within your primary major who provides academic and personal support from orientation through graduation. You will have one assigned advising specialist based on your primary major that will also assist you with any secondary programs of study.

**What is a faculty mentor?** A faculty mentor is a faculty member within a designated program of study responsible for providing mentorship and professional support from orientation to graduation. You will have an assigned faculty mentor for each of your declared programs of study.

**First time logging in?** Visit [drake.edu/admitted](https://drake.edu/admitted) and follow steps in your Admitted Student Portal to sign into myDrake. First, establish your new Drake student log-in and password.

**In the future:** Visit [drake.edu/students](https://drake.edu/students) and access the myDrake button under "Quick Links" and sign in using your established log in information.

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It's never too early to start navigating Drake's academic and transfer credit information.

## General Academic Information

As a transfer student, we know you are likely accustomed to navigating different systems. Let us introduce you to some of our top academic resources as you continue to explore your interests and options.

## Transfer Credit

We want to make sure you know the rules! We have a fantastic transfer credit website that contains all our basic transfer credit policies along with a helpful tool (***Transfer Evaluation System – TES***) if you're still deciding what courses to take outside of Drake or want to confirm what courses you have taken while our diligent processing team completes your transfer credit evaluation.

**Follow Me:** I'll show you where to find our transfer policies and course evaluation tool (TES).

## Viewing Transfer Credit

**Degree Evaluation (Audit)** is the best place to view your transfer credits and how they apply to your intended program (s) of study. You will find your degree evaluation (audit) in your Student Profile within myDrake.

**Follow Me:** I'll show you how to access your audit.

**Academic Transcript** is another place to view Drake evaluated transfer credit. **Follow Me:** I'll show you how to access your academic transcript.

**Don't see any credits/courses on your audit or academic transcript? Don't worry that may mean a few things...**

1. **Official Transcripts:** Drake's processing team can only evaluate your official transcript(s) submitted directly from your previous institution(s).
2. **AP, IB, CLEP:** We also want your official test scores from any credit obtained through AP, IB or CLEP exams.

If you have not already done so, please submit all official transcripts and/or test score reports to **admission@drake.edu**.

3. **In Progress:** It takes our processing team about 1-14 business days to complete transfer credit evaluations. If you have submitted all the necessary documents, then we're on it.

4. **Additional Information:** Sometimes to properly evaluate transfer credit, we also need course syllabi and/or course descriptions. A member of the Drake admissions or advising team will let you know if we need you to submit additional information.

**Do you have military course credit or need help with your VA Benefits? First, thank you for your service!**

You may apply to receive additional credit for military service experience or military education. Please have your military transcripts submitted directly to the Office of the Registrar - **registrar@drake.edu**. **Follow Me:** I'll show you all things VA Benefits

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## ACADEMIC PLANNING:

We want to make sure you understand how to obtain course recommendations and registration support leading into your first semester at Drake.

**Academic Planning:** Our advising specialists will help you build a course schedule based on your accepted transfer credits and declared program(s) of study. **Once we receive and process your submitted official transcript(s) and/or AP, IB, CLEP test scores you will receive an email with instructions on how to access your advising specialist's scheduling link.**

Check out your opportunities to connect with an advisor as you prepare to register!

**Transfer Tuesdays:** The priority of these one-on-one virtual meetings is to make sure you get your transfer credit questions answered and are provided with course recommendations.

**Registration Sessions:** The priority of these virtual group registration sessions is to make sure you receive the support you need as you register with us for the first time.

## Registration Information:

**When you can register:** At Drake, registration is based on how much credit you have earned. The more earned credit we have on file, the sooner you may be able to register. Summer & fall registration typically begins in mid-April and spring registration typically begins in mid-November.

Use these instructions to determine when you can register.

**Log into myDrake** > Self-Service > Registration card > Registration and Schedules

Select **Prepare for Registration** | Select the **Term** you are registering for | Confirm your **Earned Credit Hours** (blue box at the bottom)

**Registration Times:** Show you when you are eligible to register.  
Updated registration times are typically published in late  
September (fall) and late February (spring).

**Follow Me:** I'll take you to our registration web page so you can view (and save) your registration information!

*Notes: Don't forget to save your registration date and time in your phone or planner!*

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## Talk Like a Bulldog!

Let us explain a few of our favorite phrases.

**Course Equate:** What your transfer coursework "equals" or what course it "counts for" at Drake.

**Reminder:** Only courses in which you earned a C- or better are transferable to Drake.

**Drake Curriculum:** The liberal arts coursework that consists of a First Year Seminar (FYS) course and the 9 Areas of Inquiry (AOI) which are Drake's general education categories. **Note:** If you have transferred in 30 credits or more and are more than one year from high school graduation, you will not be required to complete FYS. [Follow Me:](#) I'll share more information about the Drake Curriculum with you.

**General Education Articulation Agreement (GEAA):** For students who have transferred at least 60 credits, earned a 2.0 in transfer coursework and obtained an A.A from a community college in Iowa, Illinois, Minnesota, Drake's Bright College, or an A.S from an Iowa community, or a bachelor's degree from any regionally accredited institution have met the Area of Inquiry (AOI) requirements. [Follow Me:](#) I'll show you where to find more information about your transfer credit including GEAA.

**College or School:** Each academic major is housed within 1 of 5 undergraduate colleges or schools: College of Arts & Sciences (A&S), School of Education (SOE), College of Pharmacy & Health Sciences (CPHS), School of Journalism & Mass Communication (SJMC), Zimpleman College of Business (Zimpleman). Students may receive information from multiple colleges or schools based on their academic major(s).

**Academic Major:** Academic area of study you plan to earn a degree.

**Pre-Professional Goal:** A professional goal that illustrates an area of study that you intend to pursue following your undergraduate experience. Pre-Medicine and Pre-Law are the most popular pre-professional goals at Drake.

**Elective Course:** A flexible course option that students complete. Elective credit hours vary for each major based on the specific courses required to earn the degree. Most college students use electives to meet the graduation credit hour requirement (ie, 120), explore areas of interest, complete coursework for pre-professional goals or minors.

**Programs of Study:** Any declared program that you intend to complete prior to graduation including a major, minor, or concentration/endorsement area.

# Drake Advising Guide

## Academic Resources: Curriculum Guides & Undergraduate Catalog

We are so excited to start sharing our college/school curriculum guides with you. Our curriculum guides provide you with an opportunity to break down your intended major(s) into more digestible pieces while you're still learning your way around Drake's curriculum. These academic resources are great for new students who want to learn more about the courses required to complete their major (s) and for students exploring different majors.

**What's a program sheet?** A program sheet is a great snapshot of all the required courses for a particular major.

**What's a sample plan?** A sample plan is a 4-year template illustrating the potential order the required courses may be taken to graduate.

**Completion plan reminder:** Your assigned advising specialist will work with you to make sure you know all the remaining courses needed to graduate and your anticipated graduation term. We have been building student degree plans for decades, trust us, you're in good hands! Students connect with their assigned advising specialist at least once each term. We have found success in building individualized completion plans by the end of your first semester at Drake.

### Curriculum Guides by College/School

College of Pharmacy and Health Sciences (CPHS)

School of Journalism and Mass Communication (SJMC)

Zimpleman College of Business (Zimpleman)

Didn't see a guide for your intended major? That means we're still working on it. Don't worry, you can use the Drake undergraduate catalog to learn more about your program(s).

[Catalog.drake.edu](http://Catalog.drake.edu) | Hint: Start with Academic Information

**Congratulations** - you made it to the end! Let us give you some swag for sticking it out. Swag drawings will take place at orientation. [Click here](#) or scan the QR code to enter.

